

Anglesey Criw Celf Coordinator



Job Description

August 2016 – August 2017

Fee: £6,000 (£120 per day for 50 days)



Anglesey County Council is looking to appoint an enthusiastic and creative freelance Project Coordinator to work with Oriol ynys Môn to deliver the Criw Celf project across the county.

Criw Celf originated in Gwynedd in 2007 and has been a partnership project between Anglesey Council, Denbighshire County Council, Conwy Borough Council, Flintshire County Council and Wrexham County Borough Council since 2012 to make it the first pan-North Wales visual arts project targeted at more able and talented young artists.

The project is delivered by all local authorities in North Wales and receives financial support by the Arts Council of Wales.

What is Criw Celf?

Criw Celf offers a programme of master classes to children and young people who have demonstrated a particular talent and interest in art. Professional and experienced artists will deliver masterclasses for three Criw Celf groups during the 2016/17 school year.

Participants will also spend a day visiting professional galleries, parents and siblings will also be invited to attend. An exhibition of the work produced by the young artists will be shown alongside the work of the professional artists who ran the workshops. Work from the exhibition will possibly be selected for inclusion in a North Wales book of artwork from all the Criw Celf projects.

Participants will be selected through an application process. All of the county's primary Head Teachers and Secondary Art Teachers will have the opportunity to nominate pupils who would benefit from participation in the project and who have a keen interest in the visual arts. Each pupil will submit the artworks, a self-portrait, the view out of a window in their house and a paragraph outlining why they would like to attend the Criw Celf. The Criw Celf coordinator will help select the members.

Criw Celf is an extracurricular project outside school hours and although links to the national curriculum may occur this is not a priority of the project. Parents/guardians will be expected to commit to bringing their child to the workshops wherever in the county they may be held.

As a new development for 2016/17 we will hold two creative Open Days within the county during August and September – tbc. These days will be targeted at year 7, 8 and 9 pupils from the county's secondary schools. The aim of the creative open days is to reach out to an audience of children who have an interest or special talents in the arts as part of our recruitment drive for new membership. It will be a marketing tool to illustrate the benefits of Criw Celf, in addition to a taster of the masterclasses through drop in workshops on the day.

Criw Celf assistants will be employed to attend the masterclasses and to support and assist with the work of the coordinator during the Creative Open Days, gallery visits and help with selection and hanging of the exhibition.

Breakdown of Tasks

- The Coordinator will organise the Creative Open Days to recruit new pupils to each of the three Criw Celf groups including booking of venues and appointing artists to run the taster sessions and marketing of the event.
- Contact all of the county's school and visiting schools where appropriate to ensure that awareness of the Criw Celf project is raised.

- Appoint appropriate artists for each of the Criw Celf masterclasses ensuring that all risk assessments and DBS (if necessary) checks are done.
- Manage the budget
- Timetable the Criw Celf assistants to ensure cover at each one of the masterclasses.
- Ensure that all Criw Celf pupils receive information in both Welsh and English and in a timely manner.
- Arrange all gallery visits for each of the Criw Celf groups.
- Arrange a final joint exhibition of artwork by all the Criw Celf groups.
- Help with the creation of a Criw Celf book.
- To attend the regional North Wales meetings on behalf of Criw Celf Anglesey.
- To evaluate the project using the [Criw Celf Evaluation Guide and Toolkit](#)
- To attend progress meetings with Oriel Ynys Môn staff who will be line managing the post.
- To create a final report for the funders, Arts Council of Wales.
- Update Criw Celf website and Social media sites.
- To comply with all necessary Anglesey County Policies and Procedures.

A total fee of £6,000 will be available and this is fully inclusive of travel, subsistence and accommodation. The fee has been calculated at £120 per day for 50 days, a day's work consists of 7 hours and 30 mins.

Person Specification

- The Coordinator will need to commit to being available from the middle of August 2016 – August 2017.
- The coordinator will have a professional background in the arts and will have experience in monitoring, planning and evaluating creative workshops and projects with young people.
- Ability to work through the medium of Welsh is essential.
- The coordinator must be self employed and have their own public liability insurance.
- The post is subject to a valid DBS certificate.
- A valid driving licence and access to a vehicle is essential as well as business insurance.
- You are expected to work from your own office.

For further information please contact Ceri Angharad Williams on 01248 752189.

CeriAWilliams@ynysmon.gov.uk

How to apply

To apply for the post of Anglesey Criw Celf coordinator please send an email of application outlining how you would approach and deliver the role accompanied with a current CV highlighting previous relevant experience with the contact details of two referees from previous, relevant employment.

Applications must be received by 9 am Monday 1st of August.

Email to: CeriAWilliams@ynysmon.gov.uk

Interviews

Interviews are expected to be held at Oriel Ynys Môn week beginning the 8th of August. (Tbc.)

www.criwcelf.co.uk

www.orielynysmon.info